National Chimney Sweep Guild

Board of Directors Meeting

May 16, 2016 – 9 a.m. EST

Plainfield, IN

President Jeremy Biswell called the meeting of the National Chimney Sweep Guild Board of Directors to order at 9: 00 am EST

**Directors Present:** Jeremy Biswell, Jasper Drengler, Bob Ferrari, Ron Rust, Gregg Boss, Mike Elliott, Jeff Keefer, Tom Hunkele, Dennis Dobbs, Stuart Karanovich

**Directors Absent:** Ed Ridgeway (available via phone) Diane Pilger (available via phone)

**Staff Present: Frances Kelly,** Megan McMahon, Ashley Eldridge, Darcy Marlett, Art Garrett (via phone)

**A motion was made** by Ron Rust and seconded by Dennis Dobbs to accept the minutes from the February 23, 2016: All in favor. Motion carries.

**President’s Report:** As submitted by Jeremy Biswell

**Treasurer’s Report:** As submitted by Ron Rust

**A motion was made by** Dennis Dobbsand Tom Hunkele seconded by to accept the Treasurers Report. All in favor. Motion carries.

**Executive Director’s Report:** As submitted by Frances Kelly

**Education Director’s Report:** As submitted by Ashley Eldridge

**Marketing Report:** As submitted by Darcy Marlett

**Membership Coordinator Report:** As submitted by Debbie Cornelius

**Legal Report:** As submitted by Art Garrett

**Consent Agenda**

**Director Reports:**

* **Region 1** as submitted by Mike Elliott
* **Region 2** as submitted by Ed Ridgeway
* **Region 3** as submitted by Ron Rust
* **Region 4** as submitted by Jeff Keefer
* **Region 5** as submitted by Jasper Drengler
* **Region 6** as submitted by Bob Ferrari
* **Supplier Director** as submitted by Stuart Karanovich

**Committee Reports:** As submitted

* **Bylaw Report** as submitted by Jasper Drengler
* **Ethics Committee Report** as submitted by Andy Raycroft
* **Governance Report** as submitted by Jay Walker
* **International Relations Report** as submitted by John Pilger
* **Membership Committee Report** as submitted by Bob Ferrari
* **NFPA 211** No Report
* **NFPA 31** as submitted by John Pilger
* **NFPA 54** No Report
* **Site Selection** as submitted by Frances Kelly
* **Technical Advisory Council Report** as submitted by Michael Segerstrom
* **Apprenticeship Committee Report** as submitted by Jim Bostaph
* **Scholarship Committee Report** as submitted by Gregg Boss

**A motion made** by Bob Ferrari and seconded by Jeff Keefer to accept the consent agenda. All in favor. Motion carries.

**Old Business**

* Any items remaining from strategic planning day

**New Business**

* Conflict of interest declarations
* Inflation
* Next meeting date: August 4 & 5, 2016, Tech Center, Plainfield, IN
* Fall Meeting Date: November 9, 2016, 10am EST via Go To Meeting

**A motion was made** by Ron Rust and seconded by Gregg Boss to adjourn the meeting.

**Meeting adjourned** at 12:04 p.m.