**Approved**

National Chimney Sweep Guild

Board of Directors Meeting

November 14, 2018 – 10:00 a.m. EST

via GoToMeeting

President Jasper Drengler called the meeting of the National Chimney Sweep Guild Board of Directors to order at 10:05 am EST.

**Directors Present:** Jasper Drengler, Ron Rust, Stuart Karanovich, Bob Ferrari, Matt Mair, Jeff Keefer, Gregg Boss, Jeff Peterson, Dennis Dobbs, Bob Ferrari, Bill Thornton

**Directors Absent:** All Present

**Staff Present:** Megan McMahon, Russ Dimmitt, Darcy Marlett, Tracy Marshal

**Guests Present:** Chuck Hall

**A motion was made** Gregg Boss by and seconded by Ron Rust accept the minutes from August 2, 2018: All in favor. Motion carries.

**President’s Report:** As submitted by Jasper Drengler

**Treasurer’s Report:** As submitted by Ron Rust

**A motion was made by** Bill Thorntonand seconded by Dennis Dobbs to accept the Treasurers Report. All in favor. Motion carries.

**Executive Director’s Report:** As submitted by Megan McMahon

**Education Director’s Report:** As submitted by Russ Dimmitt

**Marketing Report:** As submitted by Darcy Marlett

**Legal Report:** As submitted by Art Garrett

**Consent Agenda**

**Director Reports:**

* **Region 1** as submitted by Matt Mair
* **Region 2** as submitted by Bill Thornton
* **Region 3** as submitted by Ron Rust
* **Region 4** as submitted by Jeff Keefer
* **Region 5** as submitted by Jasper Drengler
* **Region 6** no report
	+ Discussed ongoing licensing issues in his area
	+ Discussed impact on fires on business
* **Supplier Director** as submitted by Stuart Karanovich

**A motion was made** Bob Ferrari by Jeff Keefer and seconded by Dennis Dobbs to accept the consent agenda. All in favor. Motion carries.

**Committee Reports:** As submitted

* **Bylaw Report** no report submitted
* **Ethics Committee Report** as submitted by Annemarie Stockton on behalf of Andy Raycroft
* **Governance Report** no report
* **Government Affairs Report** as submitted by Darcy Marlett
* **International Relations Report** as submitted by John Pilger
* **Membership Committee Report** as submitted by Bob Ferrari
* **NFPA 211** no report submitted
* **NFPA 31** as submitted by John Pilger
* **NFPA 54** as submitted by Jim Brewer
* **Site Selection** as submitted by Darcy Marlett
* **Technical Advisory Council Report** no report submitted
* **Apprenticeship Committee Report** as submitted by Jim Bostaph
* **Scholarship Committee Report** no report submitted

**Old Business**

* Safety Manual
	+ Jeff Peterson appointed head of the Safety Committee
		- Will be working on a scope of work for the project for November Board of Directors Meeting
* Mentor Program
	+ Region directors are beginning to assign mentors to new members who request them
		- Program going well so far

**New Business**

* ESCHFOE 2023- See executive directors report
* Intent to run
	+ President- Jasper Drengler, intends to run
	+ Vice-President- Jeff Keefer, intends to run
	+ Treasurer- Ron Rust, intends to run
	+ Secretary- Matt Mair, intends to run
	+ Region 1- Matt Mair, intends to run for new term
	+ Region2- Bill Thornton, will finish term
	+ Region 3- Ron Rust, will finish term
	+ Region 4- Jeff Keefer, will finish term
	+ Region 5- Jasper Drengler, intents to run for new term
	+ Region 6- Bob Ferrari, will finish term
	+ Supplier- Stuart Karanovich, intends to run for new term
	+ At-Large- Jeff Peterson, intends to run for new term
	+ At-Large- Dennis Dobbs, intends to run for new term
	+ At-Large (appointed)- Gregg Boss, willing to continue to serve
* Next Meeting dates:
	+ April 16th, 2019 1-3pm in Norfolk, VA
	+ May 6-8th, 2019 in Plainfield, IN

**A motion was made** Jeff Keefer by and seconded by Ron Rust to adjourn.

**Meeting adjourned** at 11:02 am EST by President Jasper Drengler